

**TOWN OF BURRILLVILLE**

105 Harrisville Main St., Harrisville, RI 02830

(401) 568-4300, Ext. 114

**SPECIAL EVENT
LICENSE APPLICATION**

*Pursuant to the Ordinances of the Town of Burrillville,
applicants are subject to compliance with all State and local laws and regulations*

Date(s) of Event:

Rain Date(s):

Map #

Lot #

Name of Event:

Applicant Information

Name of Applicant:

Name of Business or Organization:

Business Phone:

Business Address:

Mailing Address:

Primary Contact:

Phone:

Applicant is required to inform the Town Clerk's office of any change of address.

Type of License (check all that apply) *Please attach fee with application.*☐ Liquor Class F (beer & wine) Fee \$15.00☐ Victualing Fee \$10.00☐ Liquor Class F1 (full license) Fee \$35.00☐ Entertainment Fee \$5.00/day**Description of Event**

Please describe activities, location, food and beverage service planned for this event.

Is this a festival? ☐ Yes ☐ No**Activities:****Location:** (room/area of property to be used)**Food Service:****Beverage Service:**

Special requirements of ordinance (if any):

Police Detail Required ☐ Yes ☐ NoFire Detail Required ☐ Yes ☐ No**Property Owner Information**

Owner of Property:

Phone:

Property Owner's Address:

Property Owner's Signature:

Date:

Corporate Information If incorporated, fill in the following information		
<i>Officers</i>	<i>Legal Address</i>	
President:		
Vice President:		
Secretary:		
Treasurer:		
Fire Inspection		
<ul style="list-style-type: none"> The Town Council of the Town of Burrillville, sitting as the local licensing authority, requires a current fire inspection by a certified Fire Marshal or Assistant Fire Marshal and the approval of the local Fire Chief. A copy of the fire inspection report must be attached to this application. No license shall be issued to an establishment if the fire marshal has not inspected the location within four months; or if the fire marshal has indicated that there are deficiencies that preclude issuance of the license. 		
	Capacity as determined by the Fire Marshal	
Insurance (Pursuant to RIGL §3-7-27 and §5-77-1, proof of Liability Insurance is required.)		
Applicant carries Workers' Comp insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Applicant carries Liability Insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> If "yes" certificate(s) of insurance are attached.		
Other Requirements:		
It is the responsibility of the applicant to schedule inspections and to provide proof that inspections are complete.		
Signature of Applicant		
I hereby state that the above information is true and accurate		
<i>Applicant's Signature</i>		<i>Date</i>
<i>Signature of Notary</i>	<i>Notary (Print or Type)</i>	<i>Commission Expires</i>
<i>Applicant Must Be Present at Hearing to Answer Questions</i>		
FOR OFFICIAL USE		
License Fee Paid	Amount: \$	Receipt #:
At a meeting of the Burrillville Town Council, held on _____, the above stated application was:		
<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
License #:	Date Issued:	Town Clerk: